

Assessment Period 2023-2024



B.M.S. COLLEGE OF LAW, BENGALURU
Bull Temple Road, Basavanagudi, Bengaluru-560019



**CRITERION 6—GOVERNANCE, LEADERSHIP AND
MANAGEMENT**

Key Indicator –6.3—Faculty Empowerment Strategies

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Submitted to



THE NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL



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6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

INDEX

Sl. No.	PARTICULARS	PAGE. NO.
01	Appraisal for Teaching Staff	3-55
02	Appraisal for Non-Teaching Staff	56





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Ref.: BMSCL / 1014 / 2023 - 2024

Date: 28/11/2023

OFFICIAL MEMORANDUM

Sub: Grant of Annual Increment

Ref: Chairman's Approval Note dated 27 November, 2023

1. Pursuant to the aforementioned approval by the Chairman, you have been granted Annual Increment of ₹.1387/- per month, raising the Basic Pay from ₹.23484/- to ₹.24189/- per month with an extension of probationary period for one year with effect from 24 November, 2023.
2. Additionally, you are mandated to publish a minimum of two articles in Scopus/ UGC Indexed or any reputed Journal and adhere to any other conditions imposed in the Appointment Order before the next Appraisal review.
3. All other terms and conditions as envisaged in the Appointment Order No. BMSCL/621/2021-22 dated 20 November, 2021 will remain unaltered.

[Signature]
Principal
PRINCIPAL
BMS COLLEGE OF LAW
Bull Temple Road, Basavanagudi,
Bengaluru - 560 019.

Distribution:

1. Smt. Veena T.N, Assistant Professor - for information & compliance.
2. File copy - for necessary action
3. Pay rolls - for necessary action

[Signature]
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6.8.1



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Ref.: BMSCL/1013/2023-2024


Date: 28/11/2023.....

OFFICIAL MEMORANDUM

Sub: Grant of Annual Increment

Ref: Chairman's Approval Note dated 27 November, 2023

1. Pursuant to the aforementioned approval by the Chairman, you have been granted Annual Increment of ₹.1755/- per month, raising the Basic Pay from ₹.22248/- to ₹.22915/- per month with an extension of probationary period for one year with effect from 15 November, 2023.
2. Additionally, you are mandated to publish a minimum of two articles in Scopus/ UGC Indexed or any reputed Journal and adhere to any other conditions imposed in the Appointment Order before the next Appraisal review.
3. All other terms and conditions as envisaged in the Appointment Order No. BMSCL/473/2021-22 dated 18 October, 2021 will remain unaltered.


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Ref.: BMSCL/1016/2023-2024

Date: 28/11/2023

OFFICIAL MEMORANDUM

Sub: Grant of Annual Increment

Ref: Chairman's Approval Note dated 27 November, 2023

1. Pursuant to the aforementioned approval by the Chairman, you have been granted Annual Increment of ₹.1704/- per month, raising the Basic Pay from ₹.21600/- to ₹.22248/- per month with effect from 24 November, 2023.
2. Additionally, you are mandated to publish a minimum of two articles in Scopus/ UGC Indexed or any reputed Journal and adhere to any other conditions imposed in the Appointment Order before the next Appraisal review.
3. All other terms and conditions as envisaged in the Appointment Order No. BMSCL/992/2022-23 dated 11 November, 2021 will remain unaltered.

Raniyal Niyada P
Principal
BMS COLLEGE OF LAW
Bull Temple Road, Basavanagudi,
Bengaluru - 560 019,

Distribution:

1. Smt. Raniyal Niyada P, Assistant Professor - for information & compliance.
2. File copy - for necessary action
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Raniyal Niyada P
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Bengaluru - 560 019.



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Ref.: BMSCL/1018/2023-2024

Date: 28/11/2023

OFFICIAL MEMORANDUM

Subject: Grant of Annual Increment

Reference: Chairman's Approval Note dated 27 November 2023

1. Pursuant to the aforementioned approval by the Chairman, on the award of Ph.D. in Economics, your salary has been revised from the State Pay scale to the UGC Pay scale, with a Basic Pay of ₹21,600 per month. This enhancement results in an increase of ₹11,949 per month, yielding a gross salary of ₹57,208 per month, effective from 01 December 2023.
2. Furthermore, you are instructed to publish a minimum of two articles in Scopus/UGC Indexed or any reputable Journal before the next Appraisal review.
3. All other terms and conditions outlined in the Appointment Order No. BMSCL/987/2022-23 dated 12 November 2022 will remain unaltered.

[Signature]
Principal
BMS COLLEGE OF LAW
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Distribution:

1. Dr. Saraswathi Satish, Assistant Professor - for information and compliance.
2. File copy - for necessary action.
3. Payrolls - for necessary action.

[Signature]
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Ref.: BMSCL/1019/2023-2024


Date: 28/11/2023

OFFICIAL MEMORANDUM

Sub: Grant of Annual Increment

Ref: Chairman's Approval Note dated 27 November, 2023

1. Pursuant to the aforementioned approval by the Chairman, you have been granted Annual Increment of ₹.1704/- per month, raising the Basic Pay from ₹.21600/- to ₹.22248/- per month with effect from 01 December, 2023.
2. Additionally, you are mandated to publish a minimum of two articles in Scopus/UGC Indexed or any reputed Journal and adhere to any other conditions imposed in the Appointment Order before the next Appraisal review.
3. All other terms and conditions as envisaged in the Appointment Order No. BMSCL/1016/2022-23 dated 18 November, 2022 will remain unaltered.


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Distribution:

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Ref.: BMSCL/1015/2023-2024

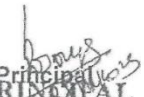
Date: 28/11/2023

OFFICIAL MEMORANDUM

Sub: Non-sanction of Annual Increment

Ref: Chairman's Approval Note dated 27 November, 2023

1. Pursuant to the aforementioned approval by the Chairman, your probationary period is extended for one year without Annual Increment in view of non compliance of the conditions stipulated in the Appointment Order and instructions in the previous Appraisal Review Meeting.
2. You are hereby instructed to register for Ph.D. within six months from the date of this order, with an intimation to the undersigned
3. Additionally, you are mandated to publish a minimum of two articles in Scopus/ UGC Indexed or any reputed Journal and adhere to any other conditions imposed in the Appointment Order before the next Appraisal review.
4. All other terms and conditions as envisaged in the Appointment Order No. BMSCL/576/2021-22 dated 09 November, 2021 will remain unaltered.


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Distribution:

1. Ms. Vasavi L S, Assistant Professor - for information & compliance.
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Ref.: BMSCL/1017/2023-2024

Date: 28/11/2023

OFFICIAL MEMORANDUM

Subject: Non-sanction of Annual Increment

Ref: Chairman's Approval Note dated 27 November 2023

1. Pursuant to the aforementioned approval by the Chairman, your annual increment for the appraisal period 2022-23 is disapproved due to non-compliance with the conditions stipulated in the Appointment Order.
2. You are required to enroll for a Ph.D. within six months from the date of this order, with an intimation to the undersigned.
3. Additionally, you are mandated to publish a minimum of two articles in Scopus/UGC indexed or any reputed Journal and adhere to any other conditions specified in the Appointment Order before the next Appraisal review.
4. All other terms and conditions outlined in the Appointment Order No. BMSCL/990/2022-23 dated 11 November 2022 will remain unaltered.

[Signature]
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BMS COLLEGE OF LAW
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Distribution:

1. Sri. Prathap K, Assistant Professor - for information and compliance.
2. File copy - for necessary action.
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[Signature]
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Ref.: BMSCL/579/2023-2024

Date: 17/08/2023

OFFICIAL MEMORANDUM

Implementation of 7th Central Pay Commission (CPC) - UGC Pay Scale

Ref: Email Correspondence Director (Admin), BMSET dated 25th July 2023

In furtherance to the resolution by the Management encompassing the extension of the 7th CPC benefits to faculty members under the UGC Pay Scale, it is hereby communicated that the 7th CPC - UGC Pay scale has been duly conferred upon you, effective from 01 July 2023, subject to the conditions enumerated below:

1. The Dearness Allowance (DA) shall be fixed at 12% of the Revised Basic Pay.
2. The House Rent Allowance (HRA) shall be maintained at 24% of the Revised Basic Pay. (Consequently, it is pertinent to note that there shall be no subsequent increments in the HRA quantum).
3. The percentage of DA is slated for revision at the discretion of the Council of Trustees.

Kindly be appraised that the revised pay scale is outlined as follows:

7 CPC BASIC	DA @ 12%	HRA @ 24%	CCA	GROSS SALARY
₹ 144200	₹ 17304	₹ 34608	₹ 600	₹ 196712

Anitha souza
Chairman

CHAIRMAN
B.M.S. COLLEGE OF LAW
Bull Temple Road, Basavanagudi,
Bengaluru - 560 019

Distribution:

1. Prof. (Dr.) Anitha F N D'Souza, Principal - for information
2. File copy - for records
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Anitha souza
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Ref.: BMSCL / 580 / 2023-2024

Date: 17/08/2023.....

OFFICIAL MEMORANDUM

Implementation of 7th Central Pay Commission (CPC) - UGC Pay Scale


Ref: Email Correspondence Director (Admin), BMSET dated 25th July 2023

In furtherance to the resolution by the Management encompassing the extension of the 7th CPC benefits to faculty members under the UGC Pay Scale, it is hereby communicated that the 7th CPC - UGC Pay scale has been duly conferred upon you, effective from 01 July 2023, subject to the conditions enumerated below:

1. The Dearness Allowance (DA) shall be fixed at 12% of the Revised Basic Pay.
2. The House Rent Allowance (HRA) shall be maintained at 24% of the Revised Basic Pay. (Consequently, it is pertinent to note that there shall be no subsequent increments in the HRA quantum).
3. The percentage of DA is slated for revision at the discretion of the Council of Trustees.

Kindly be appraised that the revised pay scale is outlined as follows:

7 CPC BASIC	DA @ 12%	HRA @ 24%	CCA	GROSS SALARY
₹ 144200	₹ 17304	₹ 34608	₹ 600	₹ 196712


Principal
PRINCIPAL
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Distribution:

1. Dr. Sujatha S, Professor - for information
2. File copy - for records
3. Pay rolls - for necessary action


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Ref.: BMSCL / 581/2023-2024

Date: 17/08/2023

OFFICIAL MEMORANDUM

Implementation of 7th Central Pay Commission (CPC) - UGC Pay Scale

Ref: Email Correspondence Director (Admin), BMSET dated 25th July 2023

In furtherance to the resolution by the Management encompassing the extension of the 7th CPC benefits to faculty members under the UGC Pay Scale, it is hereby communicated that the 7th CPC - UGC Pay scale has been duly conferred upon you, effective from 01 July 2023, subject to the conditions enumerated below:

1. The Dearness Allowance (DA) shall be fixed at 12% of the Revised Basic Pay.
2. The House Rent Allowance (HRA) shall be maintained at 24% of the Revised Basic Pay. (Consequently, it is pertinent to note that there shall be no subsequent increments in the HRA quantum).
3. The percentage of DA is slated for revision at the discretion of the Council of Trustees.

Kindly be appraised that the revised pay scale is outlined as follows:

7 CPC BASIC	DA @ 12%	HRA @ 24%	CCA	GROSS SALARY
₹ 131400	₹ 15768	₹ 31536	₹ 600	₹ 179304

[Signature]
PRINCIPAL

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Distribution:

1. Dr. C Veerabhadrappa, Associate Professor - for information
2. File copy - for records
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[Signature]
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Ref.: BMSCL/5851/2023-2024

Date: 17.08.2023

OFFICIAL MEMORANDUM

Implementation of 7th Central Pay Commission (CPC) - UGC Pay Scale


Ref: Email Correspondence Director (Admin), BMSET dated 25th July 2023

In furtherance to the resolution by the Management encompassing the extension of the 7th CPC benefits to faculty members under the UGC Pay Scale, it is hereby communicated that the 7th CPC - UGC Pay scale has been duly conferred upon you, effective from 01 July 2023, subject to the conditions enumerated below:

1. The Dearness Allowance (DA) shall be fixed at 12% of the Revised Basic Pay.
2. The House Rent Allowance (HRA) shall be maintained at 24% of the Revised Basic Pay. (Consequently, it is pertinent to note that there shall be no subsequent increments in the HRA quantum).
3. The percentage of DA is slated for revision at the discretion of the Council of Trustees.


Kindly be apprised that the revised pay scale is outlined as follows:

7 CPC BASIC	DA @ 12%	HRA @ 24%	CCA	GROSS SALARY
₹ 66800	₹ 8016	₹ 16032	₹ 600	₹ 91448


Principal
PRINCIPAL
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Distribution:

1. Sri. Kanya Naik, Assistant Professor - for information
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Ref.: BMSCL/582/2023-2024

Date: 17.08.2023

OFFICIAL MEMORANDUM

Implementation of 7th Central Pay Commission (CPC) - UGC Pay Scale

Ref: Email Correspondence Director (Admin), BMSET dated 25th July 2023

In furtherance to the resolution by the Management encompassing the extension of the 7th CPC benefits to faculty members under the UGC Pay Scale, it is hereby communicated that the 7th CPC - UGC Pay scale has been duly conferred upon you, effective from 01 July 2023, subject to the conditions enumerated below:

1. The Dearness Allowance (DA) shall be fixed at 12% of the Revised Basic Pay.
2. The House Rent Allowance (HRA) shall be maintained at 24% of the Revised Basic Pay. (Consequently, it is pertinent to note that there shall be no subsequent increments in the HRA quantum).
3. The percentage of DA is slated for revision at the discretion of the Council of Trustees.

Kindly be appraised that the revised pay scale is outlined as follows:

7 CPC BASIC	DA @ 12%	HRA @ 24%	CCA	GROSS SALARY
₹ 113700	₹ 13644	₹ 27288	₹ 600	₹ 155232

[Signature]
Principal
PRINCIPAL
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Distribution:

1. Dr. Sathish K S, Associate Professor - for information
2. File copy - for records
3. Pay rolls - for necessary action

[Signature]
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Ref.: BMSCL / 583 / 2023-2024

Date: 17/08/2023.....

OFFICIAL MEMORANDUM

Implementation of 7th Central Pay Commission (CPC) - UGC Pay Scale

Ref: Email Correspondence Director (Admin), BMSET dated 25th July 2023

In furtherance to the resolution by the Management encompassing the extension of the 7th CPC benefits to faculty members under the UGC Pay Scale, it is hereby communicated that the 7th CPC - UGC Pay scale has been duly conferred upon you, effective from 01 July 2023, subject to the conditions enumerated below:

1. The Dearness Allowance (DA) shall be fixed at 12% of the Revised Basic Pay.
2. The House Rent Allowance (HRA) shall be maintained at 24% of the Revised Basic Pay. (Consequently, it is pertinent to note that there shall be no subsequent increments in the HRA quantum).
3. The percentage of DA is slated for revision at the discretion of the Council of Trustees.

Kindly be appraised that the revised pay scale is outlined as follows:

7 CPC BASIC	DA @ 12%	HRA @ 24%	CCA	GROSS SALARY
₹ 110500	₹ 13260	₹ 26520	₹ 600	₹ 150880

[Signature]
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Distribution:

1. Dr. Shwetha P, Associate Professor - for information
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Ref.: BMSCL / 584 / 2023-2024

Date: 17.08.2023.....

OFFICIAL MEMORANDUM

Implementation of 7th Central Pay Commission (CPC) - UGC Pay Scale

Ref: Email Correspondence Director (Admin), BMSET dated 25th July 2023

In furtherance to the resolution by the Management encompassing the extension of the 7th CPC benefits to faculty members under the UGC Pay Scale, it is hereby communicated that the 7th CPC - UGC Pay scale has been duly conferred upon you, effective from 01 July 2023, subject to the conditions enumerated below:

1. The Dearness Allowance (DA) shall be fixed at 12% of the Revised Basic Pay.
2. The House Rent Allowance (HRA) shall be maintained at 24% of the Revised Basic Pay. (Consequently, it is pertinent to note that there shall be no subsequent increments in the HRA quantum).
3. The percentage of DA is slated for revision at the discretion of the Council of Trustees.

Kindly be apprised that the revised pay scale is outlined as follows:

7 CPC BASIC	DA @ 12%	HRA @ 24%	CCA	GROSS SALARY
₹ 110500	₹ 13260	₹ 26520	₹ 600	₹ 150880

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Ref.: BMSCL / 586 / 2023 - 2024

Date: 17/08/2023

OFFICIAL MEMORANDUM

Implementation of 7th Central Pay Commission (CPC) - UGC Pay Scale

Ref: Email Correspondence Director (Admin), BMSET dated 25th July 2023

In furtherance to the resolution by the Management encompassing the extension of the 7th CPC benefits to faculty members under the UGC Pay Scale, it is hereby communicated that the 7th CPC - UGC Pay scale has been duly conferred upon you, effective from 01 July 2023, subject to the conditions enumerated below:

1. The Dearness Allowance (DA) shall be fixed at 12% of the Revised Basic Pay.
2. The House Rent Allowance (HRA) shall be maintained at 24% of the Revised Basic Pay. (Consequently, it is pertinent to note that there shall be no subsequent increments in the HRA quantum).
3. The percentage of DA is slated for revision at the discretion of the Council of Trustees.

Kindly be appraised that the revised pay scale is outlined as follows:

7 CPC BASIC	DA @ 12%	HRA @ 24%	CCA	GROSS SALARY
₹ 63000	₹ 7560	₹ 15120	₹ 600	₹ 86280

Distribution:

1. Dr. Harish Lambani, Assistant Professor - for information
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Ref.: BMSCL/587/2023-2024

Date: 17/08/2023.....

OFFICIAL MEMORANDUM

Implementation of 7th Central Pay Commission (CPC) - UGC Pay Scale

Ref: Email Correspondence Director (Admin), BMSET dated 25th July 2023

In furtherance to the resolution by the Management encompassing the extension of the 7th CPC benefits to faculty members under the UGC Pay Scale, it is hereby communicated that the 7th CPC - UGC Pay scale has been duly conferred upon you, effective from 01 July 2023, subject to the conditions enumerated below:

1. The Dearness Allowance (DA) shall be fixed at 12% of the Revised Basic Pay.
2. The House Rent Allowance (HRA) shall be maintained at 24% of the Revised Basic Pay. (Consequently, it is pertinent to note that there shall be no subsequent increments in the HRA quantum).
3. The percentage of DA is slated for revision at the discretion of the Council of Trustees.

Kindly be appraised that the revised pay scale is outlined as follows:

7 CPC BASIC	DA @ 12%	HRA @ 24%	CCA	GROSS SALARY
₹ 61200	₹ 7344	₹ 14688	₹ 600	₹ 83832

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Ref.: BMSCL / 588 / 2023 - 2024

Date: 17/08/2023

OFFICIAL MEMORANDUM

Implementation of 7th Central Pay Commission (CPC) - UGC Pay Scale

Ref: Email Correspondence Director (Admin), BMSET dated 25th July 2023

In furtherance to the resolution by the Management encompassing the extension of the 7th CPC benefits to faculty members under the UGC Pay Scale, it is hereby communicated that the 7th CPC - UGC Pay scale has been duly conferred upon you, effective from 01 July 2023, subject to the conditions enumerated below:

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3. The percentage of DA is slated for revision at the discretion of the Council of Trustees.

Kindly be appraised that the revised pay scale is outlined as follows:

7 CPC BASIC	DA @ 12%	HRA @ 24%	CCA	GROSS SALARY
₹ 61200	₹ 7344	₹ 14688	₹ 600	₹ 83832

Distribution:

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Ref.: BMSCL / 589 / 2023 - 2024

Date: 17.08.2023

OFFICIAL MEMORANDUM

Implementation of 7th Central Pay Commission (CPC) UGC Pay Scale

Ref: Email Correspondence Director (Admin), BMSET dated 25th July 2023

In furtherance to the resolution by the Management encompassing the extension of the 7th CPC benefits to faculty members under the UGC Pay Scale, it is hereby communicated that the 7th CPC - UGC Pay scale has been duly conferred upon you, effective from 01 July 2023, subject to the conditions enumerated below:

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3. The percentage of DA is slated for revision at the discretion of the Council of Trustees.

Kindly be appraised that the revised pay scale is outlined as follows:

7 CPC BASIC	DA @ 12%	HRA @ 24%	CCA	GROSS SALARY
₹ 57700	₹ 6924	₹ 13848	₹ 600	₹ 79072

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Ref.: BMSCL / 590 / 2023 - 2024

Date: 17/08/2023

OFFICIAL MEMORANDUM

Implementation of 7th Central Pay Commission (CPC) UGC Pay Scale

Ref: Email Correspondence Director (Admin), BMSET dated 25th July 2023

In furtherance to the resolution by the Management encompassing the extension of the 7th CPC benefits to faculty members under the UGC Pay Scale, it is hereby communicated that the 7th CPC - UGC Pay scale has been duly conferred upon you, effective from 01 July 2023, subject to the conditions enumerated below:

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Ref.: BMSCL / 591 / 2023-2024

Date: 17/08/2023

OFFICIAL MEMORANDUM

Implementation of 17% Interim Relief Provisions

Ref: Email Correspondence from Director (Admin), BMSET dated 25th July 2023

In compliance with the directive of the Management, it is hereby conveyed that the interim relief, computed at 17% of the basic pay, has been accorded to administrative personnel encompassing the State Pay Scale framework. This enhancement shall take effect from 01 July 2023, subject to the ensuing stipulations:

The percentage of DA is slated for revision at the discretion of the Council of Trustees.

The revised salary structure shall be delineated as follows:

BASIC	DA @ 35%	HRA @ 24%	CCA	INTERIM PAY @ 17%	GROSS SALARY
₹ 32600	₹ 11410	₹ 7824	₹ 500	₹ 5542	₹ 57876

Distribution:

1. Smt. Padmavathi S H, Admin Officer - for information
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Ref.: BMSCL/592/2023-2024

Date: 17/08/2023

OFFICIAL MEMORANDUM

Implementation of 17% Interim Relief Provisions


Ref: Email Correspondence from Director (Admin), BMSET dated 25th July 2023

In compliance with the directive of the Management, it is hereby conveyed that the interim relief, computed at 17% of the basic pay, has been accorded to administrative personnel encompassing the State Pay Scale framework. This enhancement shall take effect from 01 July 2023, subject to the ensuing stipulations:

The percentage of DA is slated for revision at the discretion of the Council of Trustees.

The revised salary structure shall be delineated as follows:

BASIC	DA @ 35%	HRA @ 24%	CCA	INTERIM PAY @ 17%	GROSS SALARY
₹ 29600	₹ 10360	₹ 7104	₹ 500	₹ 5032	₹ 52596


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Ref.: BMSCL / 593 / 2023-2024

Date: 17/08/2023.....

OFFICIAL MEMORANDUM

Implementation of 17% Interim Relief Provisions

Ref: Email Correspondence from Director (Admin), BMSET dated 25th July 2023

In compliance with the directive of the Management, it is hereby conveyed that the interim relief, computed at 17% of the basic pay, has been accorded to administrative personnel encompassing the State Pay Scale framework. This enhancement shall take effect from 01 July 2023, subject to the ensuing stipulations:

The percentage of DA is slated for revision at the discretion of the Council of Trustees.

The revised salary structure shall be delineated as follows:

BASIC	DA @ 35%	HRA @ 24%	CCA	INTERIM PAY @ 17%	GROSS SALARY
₹ 31100	₹ 10885	₹ 7464	₹ 500	₹ 5287	₹ 55236

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Ref.: BMSCL/ 594/ 2023 -2024

Date: 17/08/2023

OFFICIAL MEMORANDUM

Implementation of 17% Interim Relief Provisions

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The revised salary structure shall be delineated as follows:

BASIC	DA @ 35%	HRA @ 24%	CCA	INTERIM PAY @ 17%	GROSS SALARY
₹ 31100	₹ 10885	₹ 7464	₹ 500	₹ 5287	₹ 55236

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Ref.: BMSCL/5951/2023-2024

Date: 17/08/2023

OFFICIAL MEMORANDUM

Implementation of 17% Interim Relief Provisions

Ref: Email Correspondence from Director (Admin), BMSET dated 25th July 2023

In compliance with the directive of the Management, it is hereby conveyed that the interim relief, computed at 17% of the basic pay, has been accorded to administrative personnel encompassing the State Pay Scale framework. This enhancement shall take effect from 01 July 2023, subject to the ensuing stipulations:

The percentage of DA is slated for revision at the discretion of the Council of Trustees.

The revised salary structure shall be delineated as follows:

BASIC	DA @ 35%	HRA @ 24%	CCA	INTERIM PAY @ 17%	GROSS SALARY
₹ 37900	₹ 13265	₹ 9096	₹ 500	₹ 6443	₹ 67204

Distribution:

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Ref.: BMSCL / 596 / 2023-2024

Date: 17/08/2023

OFFICIAL MEMORANDUM

Implementation of 17% Interim Relief Provisions

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The percentage of DA is slated for revision at the discretion of the Council of Trustees.

The revised salary structure shall be delineated as follows:

BASIC	DA @ 35%	HRA @ 24%	CCA	INTERIM PAY @ 17%	GROSS SALARY
₹ 28300	₹ 9905	₹ 6792	₹ 500	₹ 4811	₹ 50308

[Signature]
Principal

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Bull Temple Road, Basavanagudi,
Bengaluru - 560 019.

Distribution:

1. Smt. Sreelatha B, FDA - for information
2. File copy - for records
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[Signature]
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Ref: Email Correspondence from Director (Admin), BMSET dated 25th July 2023

In compliance with the directive of the Management, it is hereby conveyed that the interim relief, computed at 17% of the basic pay, has been accorded to administrative personnel encompassing the State Pay Scale framework. This enhancement shall take effect from 01 July 2023, subject to the ensuing stipulations:

The percentage of DA is slated for revision at the discretion of the Council of Trustees.

The revised salary structure shall be delineated as follows:

BASIC	DA @ 35%	HRA @ 24%	CCA	INTERIM PAY @ 17%	GROSS SALARY
₹ 25800	₹ 9030	₹ 6192	₹ 500	₹ 4386	₹ 45908

Distribution:

1. Sri. Appayanna G, SDA - for information
2. File copy - for records
3. Pay rolls - for necessary action


Principal
PRINCIPAL
BMS COLLEGE OF LAW
Bull Temple Road, Basavanagudi,
Bengaluru - 560 019.


PRINCIPAL
BMS COLLEGE OF LAW
Bull Temple Road, Basavanagudi,
Bengaluru - 560 019.



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E-mail : bmscl@yahoo.in Website : www.bmscl.ac.in
NAAC Accredited B⁺⁺

Ref.: BMSCL / 598 / 2023-2024

Date: 17.08.2023.....

OFFICIAL MEMORANDUM

Implementation of 17% Interim Relief Provisions


Ref: Email Correspondence from Director (Admin), BMSET dated 25th July 2023

In compliance with the directive of the Management, it is hereby conveyed that the interim relief, computed at 17% of the basic pay, has been accorded to administrative personnel encompassing the State Pay Scale framework. This enhancement shall take effect from 01 July 2023, subject to the ensuing stipulations:

The percentage of DA is slated for revision at the discretion of the Council of Trustees.

The revised salary structure shall be delineated as follows:

BASIC	DA @ 35%	HRA @ 24%	CCA	INTERIM PAY @ 17%	GROSS SALARY
₹ 21400	₹ 7490	₹ 5136	₹ 500	₹ 3638	₹ 38164


Principal
PRINCIPAL
BMS COLLEGE OF LAW
Bull Temple Road, Basavanagudi,
Bengaluru - 560 019.

Distribution:

1. Smt. Deepa C, Accounts Clerk - for information
2. File copy - for records
3. Pay rolls - for necessary action


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Ref.: BMSCL / 599/2023-2024

Date: 7/08/2023

OFFICIAL MEMORANDUM

Implementation of 17% Interim Relief Provisions

Ref: Email Correspondence from Director (Admin), BMSET dated 25th July 2023

In compliance with the directive of the Management, it is hereby conveyed that the interim relief, computed at 17% of the basic pay, has been accorded to administrative personnel encompassing the State Pay Scale framework. This enhancement shall take effect from 01 July 2023, subject to the ensuing stipulations:

The percentage of DA is slated for revision at the discretion of the Council of Trustees.

The revised salary structure shall be delineated as follows:

BASIC	DA @ 35%	HRA @ 24%	CCA	INTERIM PAY @ 17%	GROSS SALARY
₹ 25800	₹ 9030	₹ 6192	₹ 500	₹ 4386	₹ 45908

Distribution:

1. Sri. S Prakash, Attender - for information
2. File copy - for records
3. Pay rolls - for necessary action


Principal
PRINCIPAL
BMS COLLEGE OF LAW
4 Bull Temple Road, Basavanagudi,
Bengaluru - 560 019.


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Ref.: BMSCL / 600 / 2023-2024

Date: 17/08/2023

OFFICIAL MEMORANDUM

Implementation of 17% Interim Relief Provisions


Ref: Email Correspondence from Director (Admin), BMSET dated 25th July 2023

In compliance with the directive of the Management, it is hereby conveyed that the interim relief, computed at 17% of the basic pay, has been accorded to administrative personnel encompassing the State Pay Scale framework. This enhancement shall take effect from 01 July 2023, subject to the ensuing stipulations:

The percentage of DA is slated for revision at the discretion of the Council of Trustees.

The revised salary structure shall be delineated as follows:

BASIC	DA @ 35%	HRA @ 24%	CCA	INTERIM PAY @ 17%	GROSS SALARY
₹ 25200	₹ 8820	₹ 6048	₹ 500	₹ 4284	₹ 44852


Principal
PRINCIPAL
BMS COLLEGE OF LAW
Bull Temple Road, Basavanagudi,
Bengaluru - 560 019.

Distribution:

1. Smt. Venkatalakshmi, Peon - for information
2. File copy - for records
3. Pay rolls - for necessary action


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Ref.: BMSCL/601/2023-2024

Date: 17/08/2023

OFFICIAL MEMORANDUM

Implementation of 17% Interim Relief Provisions

Ref: Email Correspondence from Director (Admin), BMSET dated 25th July 2023

In compliance with the directive of the Management, it is hereby conveyed that the interim relief, computed at 17% of the basic pay, has been accorded to administrative personnel encompassing the State Pay Scale framework. This enhancement shall take effect from 01 July 2023, subject to the ensuing stipulations:


The percentage of DA is slated for revision at the discretion of the Council of Trustees.

The revised salary structure shall be delineated as follows:

BASIC	DA @ 35%	HRA @ 24%	CCA	INTERIM PAY @ 17%	GROSS SALARY
₹ 21400	₹ 7490	₹ 5136	₹ 500	₹ 3638	₹ 38164

Distribution:

1. Sri. Yashwanth C D, Peon cum Driver- for information
2. File copy - for records
3. Pay rolls - for necessary action


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BMS COLLEGE OF LAW
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Ref.: BMSCL/602/2023-2024

Date: 17/09/2023

OFFICIAL MEMORANDUM

Implementation of 17% Interim Relief Provisions

Ref: Email Correspondence from Director (Admin), BMSET dated 25th July 2023

In compliance with the directive of the Management, it is hereby conveyed that the interim relief, computed at 17% of the basic pay, has been accorded to administrative personnel encompassing the State Pay Scale framework. This enhancement shall take effect from 01 July 2023, subject to the ensuing stipulations:

The percentage of DA is slated for revision at the discretion of the Council of Trustees.

The revised salary structure shall be delineated as follows:

BASIC	DA @ 35%	HRA @ 24%	CCA	INTERIM PAY @ 17%	GROSS SALARY
₹ 17000	₹ 5950	₹ 4080	₹ 500	₹ 2890	₹ 30420

[Signature]
Principal

PRINCIPAL
BMS COLLEGE OF LAW
Bull Temple Road, Basavanagudi,
Bengaluru - 560 019.

Distribution:

1. Sri. Krishna, Peon - for information
2. File copy - for records
3. Pay rolls - for necessary action

[Signature]
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Bengaluru - 560 019.



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Ref.: BMSCL / 603 / 2023-2024

Date: 17/09/2023

OFFICIAL MEMORANDUM

Implementation of 17% Interim Relief Provisions

Ref: Email Correspondence from Director (Admin), BMSET dated 25th July 2023

In compliance with the directive of the Management, it is hereby conveyed that the interim relief, computed at 17% of the basic pay, has been accorded to administrative personnel encompassing the State Pay Scale framework. This enhancement shall take effect from 01 July 2023, subject to the ensuing stipulations:

The percentage of DA is slated for revision at the discretion of the Council of Trustees.

The revised salary structure shall be delineated as follows:

BASIC	DA @ 35%	HRA @ 24%	CCA	INTERIM PAY @ 17%	GROSS SALARY
₹ 21900	₹ 7665	₹ 5256	₹ 500	₹ 3723	₹ 39044

Distribution:

1. Sri. Manjunath, Driver/Attender - for information
2. File copy - for records
3. Pay rolls - for necessary action


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Ref.: BMSCL / 604 / 2023-2024

Date: 17.08.2023...

OFFICIAL MEMORANDUM

Implementation of 17% Interim Relief Provisions

Ref: Email Correspondence from Director (Admin), BMSET dated 25th July 2023

In compliance with the directive of the Management, it is hereby conveyed that the interim relief, computed at 17% of the basic pay, has been accorded to administrative personnel encompassing the State Pay Scale framework. This enhancement shall take effect from 01 July 2023, subject to the ensuing stipulations:


The percentage of DA is slated for revision at the discretion of the Council of Trustees.

The revised salary structure shall be delineated as follows:

BASIC	DA @ 35%	HRA @ 24%	CCA	INTERIM PAY @ 17%	GROSS SALARY
₹ 18600	₹ 6510	₹ 4464	₹ 500	₹ 3162	₹ 33236

Distribution:

1. Sri. Girish, Gardener - for information
2. File copy - for records
3. Pay rolls - for necessary action


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Bengaluru - 560 019.


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Bull Temple Road, Basavanagudi,
Bengaluru - 560 019.



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E-mail : bmscl@yahoo.in Website : www.bmscl.ac.in
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Ref.: BMSCL / 605 / 2023-2024

Date: 17/08/2023.....

OFFICIAL MEMORANDUM

Implementation of 17% Interim Relief Provisions

Ref: Email Correspondence from Director (Admin), BMSET dated 25th July 2023

In compliance with the directive of the Management, it is hereby conveyed that the interim relief, computed at 17% of the basic pay, has been accorded to administrative personnel encompassing the State Pay Scale framework. This enhancement shall take effect from 24 July 2023, subject to the ensuing stipulations:

The percentage of DA is slated for revision at the discretion of the Council of Trustees.

The revised salary structure shall be delineated as follows:

BASIC	DA @ 35%	HRA @ 24%	CCA	INTERIM PAY @ 17%	GROSS SALARY
₹ 21400	₹ 7490	₹ 5136	₹ 500	₹ 3638	₹ 38164

Distribution:

1. Sri. Muthuraj K S, Computer Support Executive - for information
2. File copy - for records
3. Pay rolls - for necessary action

[Signature]
PRINCIPAL
BMS COLLEGE OF LAW
Bengaluru - 560 019.

[Signature]
PRINCIPAL
BMS COLLEGE OF LAW
Bull Temple Road, Basavanagudi,
Bengaluru - 560 019.



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Ref.: BMSCL/1616/2022-2023

Date: 11/4/2023

OFFICIAL MEMORANDUM

REGULARISATION OF SERVICES

Sub: Estd -Non Teaching Staff (Peon cum Driver)

Ref: Note approved by the Chairman dated 31 March, 2023

Consequent to the above approval by the Chairman, the services of Sri. Yashwanth C D, Peon cum Driver working as temporary employee from 04 years has been regularized in State Government pay scale 21400-42,000 with a basic pay fixed as ₹. 21,400/- and gross pay of ₹. 33,670/- per month with effect from 01 April, 2023 plus all other admissible allowances from time to time subject to the following conditions:

1. You will be on probation for a period of two years.
2. You will be bound by the discipline and conduct rules prescribed by the Institution and management.
3. In addition to the regular assigned duties, you are required to attend to any other duties assigned by the Principal/Management.
4. You are eligible for the leaves as per the provisions of the leave rules applicable to the institution.
5. The appointment may be terminated without assigning any reason, depending on the exigency of service or any other reasons.


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6. In the event of resignation, you shall give at least a months' notice or one months' salary in lieu of notice for consideration and approval of the Principal. The decision to accept the resignation is the prerogative of the Principal/Management. You shall not relinquish the post unless allowed to do so in writing by the Principal.
7. You shall not divulge any confidential information of the Institution to anyone outside or inside the college who is not entitled for such information.
8. You will be governed by the service conditions, discipline and conduct rules prescribed by the Management/BoG and other provisions in vogue and as amended or modified from time to time.
9. Your progress will be monitored regularly through Staff Appraisal System

[Signature]
21/04/2023
PRINCIPAL
PRINCIPAL
BMS COLLEGE OF LAW
Bull Temple Road, Basavanagudi,
Bengaluru - 560 019.

Distribution:

1. Sri. Yashwanth C D - for compliance.
2. Pay rolls - for necessary action
3. File copy

[Signature]
PRINCIPAL
BMS COLLEGE OF LAW
Bull Temple Road, Basavanagudi,
Bengaluru - 560 019.



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Ref.: BMSCL / 171 / 2023-2024

Date: 15/05/2023

OFFICIAL MEMORANDUM

Sub : Grant of Annual Increment to Sri. Girish Kumar V, Peon

Ref: Note approved by the Chairman dated 12 May, 2023

Consequent to the above approval by the Chairman, you have been granted Annual Increment of ₹.400/- per month, raising the basic in State Pay Scale from ₹.18,200/- per month to ₹.18,600/- per month with effect from 01 May, 2023.

Distribution:

- | | | |
|------------------------|---|----------------------|
| 1. Sri. Girish Kumar V | - | for information. |
| 2. File copy | - | for necessary action |
| 3. Pay rolls | - | for necessary action |

[Signature]
PRINCIPAL
PRINCIPAL

BMS COLLEGE OF LAW
Bull Temple Road, Basavanagudi,
Bengaluru - 560 019.

[Signature]
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Ref.: BMSCL / 172 / 2023-2024

Date: 15.5.2023

OFFICIAL MEMORANDUM

Sub : Grant of Annual Increment to Sri. Manjunath M, Driver cum Attender

Ref: Note approved by the Chairman dated 12 May, 2023

Consequent to the above approval by the Chairman, you have been granted Annual Increment of ₹.500/- per month, raising the basic in State Pay Scale from ₹.21,400/- per month to ₹.21,900/- per month with effect from 01 May, 2023.

Distribution:

- | | | |
|---------------------|---|----------------------|
| 1. Sri. Manjunath M | - | for information. |
| 2. File copy | - | for necessary action |
| 3. Pay rolls | - | for necessary action |

[Signature]
PRINCIPAL
PRINCIPAL
BMS COLLEGE OF LAW
Bull Temple Road, Basavanagudi,
Bengaluru - 560 019.

[Signature]

[Signature]
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Ref.: BMSCL/ 173/ 2023-2024


Date: 15/05/2023

OFFICIAL MEMORANDUM

Sub : Grant of Annual Increment to Smt. Sharada K, Accountant

Ref: Note approved by the Chairman dated 12 May, 2023

Consequent to the above approval by the Chairman, you have been granted Annual Increment of ₹.650/- per month, raising the basic from ₹.28,950/- to ₹.29,600/- per month with effect from 01 May, 2023.


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Distribution:

- | | | | |
|----|---------------------|---|----------------------|
| 1. | Smt. Sharada K | - | for information. |
| 2. | Accounts Department | - | for Payroll |
| 2. | File copy | - | for necessary action |


15/5/23


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Ref.: BMSCL / 815 / 2023-2024

Date: 21/10/2023

OFFICIAL MEMORANDUM

Sub : Grant of Annual Increment to Smt. Nagarathamma M R, Library Asistant

Ref: Note approved by the Chairman dated 13 October, 2023

Consequent to the above approval by the Chairman, you have been granted Annual Increment of ₹.950/- per month, raising the basic in State Pay Scale from ₹.37,900/- per month to ₹.38,850/- per month with effect from 01 July, 2023.

The memo and showcause notice for late coming issued during your appraisal period are detailed below:-


Sl. No.	Month	Memo/Showcause Notice
1	August-2022	Memo
2	November-2022	Showcause Notice
3	June-2023	Showcause Notice

The increment is approved subject to the condition of adherence to the rules and regulations and reporting on time for your duties.

Failure to comply with the above, the increment shall stand withdrawn.

Distribution:

1. Smt Nagarathamma M R - for information.
2. File copy - for necessary action
3. Pay rolls - for necessary action


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Bengaluru - 560 019.


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Ref.: BMSCL/816/2023-2024

Date: 21/10/2023

OFFICIAL MEMORANDUM


Sub : Grant of Annual Increment to Sri. Appayanna G, SDA

Ref: Note approved by the Chairman dated 13 October, 2023

Consequent to the above approval by the Chairman, you have been granted Annual Increment of ₹.600/- per month, raising the basic in State Pay Scale from ₹.25,800/- per month to ₹.26,400/- per month with effect from 01 July, 2023.

Distribution:

- | | |
|---------------------|------------------------|
| 1. Sri. Appayanna G | - for information. |
| 2. File copy | - for necessary action |
| 3. Pay rolls | - for necessary action |


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Ref.: BMSCL / 814 / 2023 -2024


Date: 21/10/2023

OFFICIAL MEMORANDUM

Sub : Grant of Annual Increment to Smt. Venkatalakshmi, Peon

Ref: Note approved by the Chairman dated 13 October, 2023

Consequent to the above approval by the Chairman, you have been granted Annual Increment of ₹.600/- per month, raising the basic in State Pay Scale from ₹.25,200/- per month to ₹.25,800/- per month with effect from 01 July, 2023.


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Distribution:

- | | | | |
|----|---------------------|---|----------------------|
| 1. | Smt. Venkatalakshmi | - | for information. |
| 2. | File copy | - | for necessary action |
| 3. | Pay rolls | - | for necessary action |


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Ref.: BMSCL / 1066 / 2023-2024

Date: 05/12/2023

OFFICIAL MEMORANDUM - SYSTEM ADMINISTRATOR

• Sub; Estb—Non Teaching Staff (System Administrator)
Ref: Chairman's Approval Note dated 27 November, 2023

1. Pursuant to the aforementioned approval by the Chairman, you have been granted a revised Consolidated Pay of ₹.30,000/- (Rupees Thirty thousand only) per month, this enhancement results in an increase of ₹.10,000/- per month. You will be on probationary period for one year with effect from 02 November, 2023.
2. All other terms and conditions as envisaged in the Appointment Order No. BMSCL/114/2023-24 dated 02 May, 2023 will remain unaltered.
3. You are required to furnish 1 set Photo copies of all the Marks Cards, University Certificates and Identity Certificate.

To,

Mr. Chaitanya Kumar R
Bangalore

Copy to,

1. The Chairman, BMSCL.
2. The Director (Admin), BMSCL.
3. The Senior Manager (Finance II), BMSCL.
4. Office Copy.
5. Accounts Department for payrolls.

[Signature]
PRINCIPAL
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Bengaluru - 560 019.

*Probationary from 2 Nov.
Increment Salary 1.12.*

[Signature]
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Ref.: BMSCL / 1084 / 2023 - 2024


Date: 07/12/23

OFFICIAL MEMORANDUM

Sub : Grant of Annual Increment to Smt. Radha P, FDA

Ref: Note approved by the Chairman dated 04 December, 2023

Consequent to the above approval by the Chairman, you have been granted Annual Increment of ₹. 750/- per month, raising the basic from ₹.31,100/- to ₹.31,850/- per month with effect from 01 November, 2023.


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Distribution:

- | | | | |
|----|---------------------|---|----------------------|
| 1. | Smt. Radha P | - | for information. |
| 2. | Accounts Department | - | for Payroll |
| 2. | File copy | - | for necessary action |


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Ref.: BMSCL / 1085 / 2023-20 24

Date: 07/12/2023

OFFICIAL MEMORANDUM

Sub : Grant of Annual Increment to Sri. Prakash S, Attender

Ref: Note approved by the Chairman dated 21 February, 2023

Consequent to the above approval by the Chairman, you have been granted Annual Increment of ₹. 600/- per month, raising the basic from ₹.25,800/- to ₹.26,400/- per month with effect from 01 November, 2023.

[Signature]
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Distribution:

- | | | | |
|----|---------------------|---|----------------------|
| 1. | Sri. Prakash S | - | for information. |
| 2. | Accounts Department | - | for Payroll |
| 2. | File copy | - | for necessary action |

[Signature]
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Ref.: BMSCL / 1182 / 2023-2024


Date: 21.12.2023

OFFICIAL MEMORANDUM

Sub : Grant of Annual Increment to Smt. Deepa C, Accounts Assistant

Ref: Note approved by the Chairman dated 20 December, 2023

Consequent to the above approval by the Chairman, you have been granted Annual Increment of ₹. 500/- per month, raising the basic from ₹.21,400/- to ₹.21,900/- per month with effect from 01 December, 2023.


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Distribution:

- | | |
|------------------------|------------------------|
| 1. Smt. Deepa C | - for information. |
| 2. Accounts Department | - for Payroll |
| 2. File copy | - for necessary action |


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Ref.: BMSCL/1229/2023-2024

OFFICIAL MEMORANDUM

Date: 05-01-2024

EXTENSION OF CONTRACT
SRI. PRAVEEN KATTI, DATA ENTRY OPERATOR

Ref: Note approved by Chairman dated 29 December, 2023

1. Consequent to the above approval by the Chairman, BMS College of Law, the contract period in respect of Sri. Praveen Katti, appointed as Data Entry Operator on contract basis, is hereby extended for a further period of one year with effect from 17 January, 2024 to 16 January, 2025 subject to the following terms and conditions:-

- You will continue to work as Data Entry Operator.
- The appointment is purely temporary on contractual basis for a period of one year with effect from 17 January, 2024 to 16 January, 2025 with a raise of ₹2,750/- on the consolidated pay enhancing the pay from ₹27,500/- to ₹30,250/- per month with effect from 17 January, 2024.
- The service is terminable at any time during the period, if the performance falls short of expected results.
- All other terms and conditions as envisaged in the appointment order No BMSCL/412/2020-21 dated 05.01.2021 will remain unchanged.

Distribution:

- Sri. Praveen Katti - for compliance.
- Accounts Department - for Payroll
- File copy - for necessary action

Praveen Katti
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Praveen Katti
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Ref.: BMSCL/11061/2023-2024

Date: 30/12/2023

OFFICIAL MEMORANDUM


Sub : Grant of Annual Increment to Sri. Naveen Kumar K B, Assistant Librarian

Ref. Note approved by the Chairman dated 29 December, 2023

Consequent to the above approval by the Chairman, you have been granted Annual Increment of ₹ 750/- per month, raising the basic from ₹.31,100/- to ₹.31,850/- per month with effect from 01 January, 2024.

Distribution:

- | | | |
|--------------------------|---|----------------------|
| 1. Sri. Naveen Kumar K B | - | for information. |
| 2. Accounts Department | - | for Payroll |
| 2. File copy | - | for necessary action |


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Ref.: BMSCL /1252(A)/ 2023 -2024


Date: 17/01/2024

OFFICIAL MEMORANDUM

Sub: Grant of Annual Increment & Extension of Probationary Period

Ref: Chairman Approval dated 17 January, 2024

1. Consequent to the approval by the Chairman dated 17 January 2024, your Probationary period is extended for a further period of one year with effect from 17 January, 2024 to 16 January, 2025.
2. You have been granted Annual Increment of ₹.667/- per month, raising the Basic Pay from ₹.22248/- to ₹.22915/- per month with effect from 17 January, 2024.
3. All other terms and conditions as envisaged in the Appointment Order No. BMSCL/839/2021-22 dated 10 January, 2022 will remain unchanged.
4. You are required to publish two articles in Scopus/ UGC Indexed Journal before the next Appraisal review.


Principal
PRINCIPAL
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Distribution:

1. Sri. Hemanth S Angadi, Assistant Professor - for information
2. File copy - for records
3. Pay rolls - for necessary action


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Ref.: BMSCL / 1383 / 2023-2024

Date: 13.02.2024

OFFICIAL MEMORANDUM
REGULARISATION OF SERVICE

Sub: Establishment - Non-Teaching Staff (Office Assistant)
Ref: Note approved by the Chairman dated 09 February, 2024

Consequent to the above approval by the Chairman, the services of Sri. Rakshith N, working as Office Assistant on temporary basis from 04 years has been regularized on State Government Scale of pay of SDA – 21,400-42,000 with a basic pay fixed as ₹.21,400/- and gross pay of ₹. 38,967/- per month with effect from 17 February, 2024 along with all other admissible allowances subject to the following conditions:

1. The services will be on probation for a period of two years.
2. The provision of services is subject to immediate termination in the event of subpar performance.
3. Either party reserves the right to terminate this employment arrangement by providing one month's notice.
4. Leave entitlement aligns with the prevailing leave regulations of the institution.
5. Duties assigned by the Principal/Management are obligatory and do not supersede regular responsibilities.
6. Conformance to the institution's disciplinary and behavioural protocols is obligatory.


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Ref.: BMSCL / 1340 / 2023-2024


Date: 21.01.2024

OFFICIAL MEMORANDUM

Sub: Grant of Annual Increment


Ref: Chairman Approval Note dated 31 January, 2024

1. Pursuant to the aforementioned approval by the Chairman, you have been granted Annual Increment of ₹.1200/- per month, raising the Consolidated Pay from ₹.40000/- to ₹.41200/- per month with effect from 01 February, 2024.
2. You are hereby instructed to clear UGC NET/SLET/KSET and register for Ph.D. within six months from the date of this order, with an intimation to the undersigned.
3. All other terms and conditions as envisaged in the Appointment Order No. BMSCL/1285/2022-23 dated 20 January, 2023 will remain unaltered.


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Distribution:

1. Sri. Ravi Prakash K S, Physical Education & NSS Coordinator - for information
2. File copy - for records
3. Pay rolls - for necessary action


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Ref.: BMSCL/1489/2023-2024


Date: 11.03.2024

OFFICIAL MEMORANDUM

Sub: Grant of Annual Increment to Smt. S.H. Padmavathi, Administrative Officer

Ref: Note approved by the Chairman dated 04 April, 2024

Consequent to the above approval by the Chairman, you have been granted Annual Increment of ₹. 850/- per month, raising the basic from ₹.32,600/- to ₹.33,450/- per month with effect from 01 March, 2024.


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Distribution:

- | | | | |
|----|----------------------|---|----------------------|
| 1. | Smt. S.H. Padmavathi | - | for information. |
| 2. | Accounts Department | - | for Payroll |
| 2. | File copy | - | for necessary action |


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Ref.: BMSCL / 1490 / 2023-2024

Date: 14/03/2024

OFFICIAL MEMORANDUM

Sub: Grant of Annual Increment to Smt. Sreelatha B, FDA

Ref: Note approved by the Chairman dated 04 April, 2024

Consequent to the above approval by the Chairman, you have been granted Annual Increment of ₹. 650/- per month, raising the basic from ₹.28,300/- to ₹.28,950/- per month with effect from 01 March, 2024.

[Signature]
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Distribution:

- | | | | |
|----|---------------------|---|----------------------|
| 1. | Smt. Sreelatha B | - | for information. |
| 2. | Accounts Department | - | for Payroll |
| 2. | File copy | - | for necessary action |

[Signature]
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The Self Appraisal forms submitted by the Administrative staff were reviewed for the academic year 2022-23

Report on Self Appraisal of Administrative Staff and recommendations for the academic year 2022-23 (June 2023 – May 2024)

Sl. No.	Name	Designation	Recommendations/Remarks
1.	Sri. Ravi Prakash	Physical Education Instructor & NSS Coordinator	• Recommended for Annual Increment with extension of Probationary period for one year w.e.f 01 February, 2024
2.	Sri. Rakshith N	Office Assistant	• Regularization of services in state Government Pay scale w.e.f February, 2024
3.	Smt. S H Padmavathi	Administrative Officer	• Recommended for Annual Increment w.e.f 01 March, 2024
4.	Smt. Sreelatha B	Personal Assistant, FDA	• Recommended for Annual Increment w.e.f 01 March, 2024
5.	Smt. Poojitha C	Front Office Assistant	• Recommended for Annual Increment with extension of Probationary period for one year w.e.f 01 April, 2024
6.	Sri. Yashwanth C D	Peon/Driver	• Recommended for Annual Increment w.e.f 01 April, 2024
7.	Smt. Sharada K	Accountant	• Recommended for Annual Increment w.e.f 01 May, 2024
8.	Sri. Manjunath M	Driver/Attender	• Recommended for Annual Increment w.e.f 01 May, 2024
9.	Sri. Girish	Gardener	• Recommended for Annual Increment w.e.f 01 May, 2024

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