Assessment Period 2016-2021

B.M.S. COLLEGE OF LAW, BENGALURU

Bull Temple Road, Basavanagudi, Bengaluru-560019



CRITERION 2 - Teaching- Learning and Evaluation

Key Indicator - 2.5 Evaluation Process and Reforms

Metric No- 2.5.1

Mechanism of internal assessment is transparent and robust in terms of frequency and mode and innovation introduced in the internal evaluation.

Submitted to

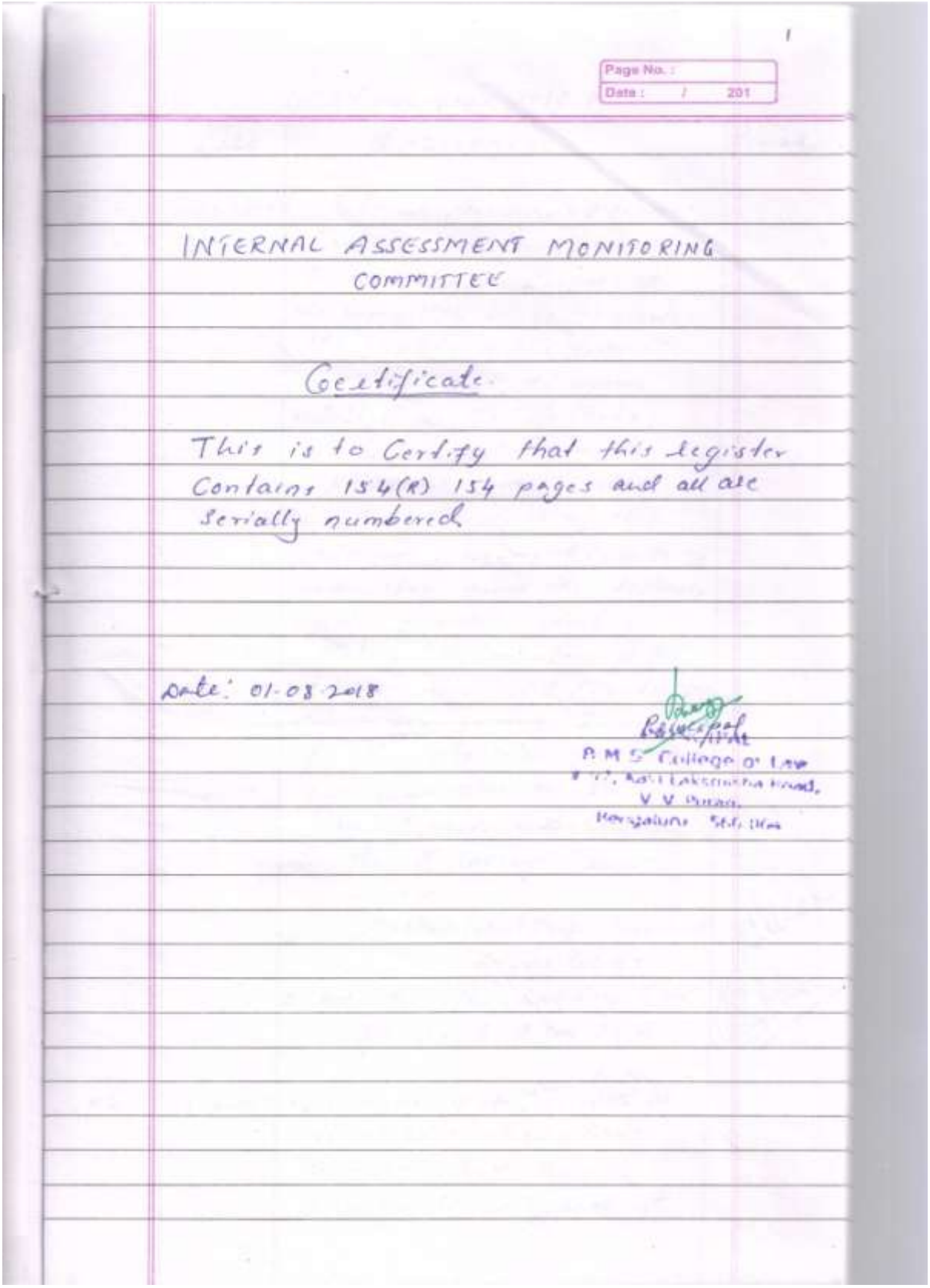
THE NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

Metric No- 2.5.1:

Mechanism of internal assessment is transparent and robust in terms of frequency and mode and innovation introduced in the internal evaluation.

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INTERNAL ASSESSMENT MONITORING COMMITTEE

Certificate

This is to Certify that this register Contains 154(R) 154 pages and all are serially numbered

Date: 01-08-2018

Principal
B.M.S. College of Law
Bull Temple Road,
V.V. Puram,
Bangalore-560 019

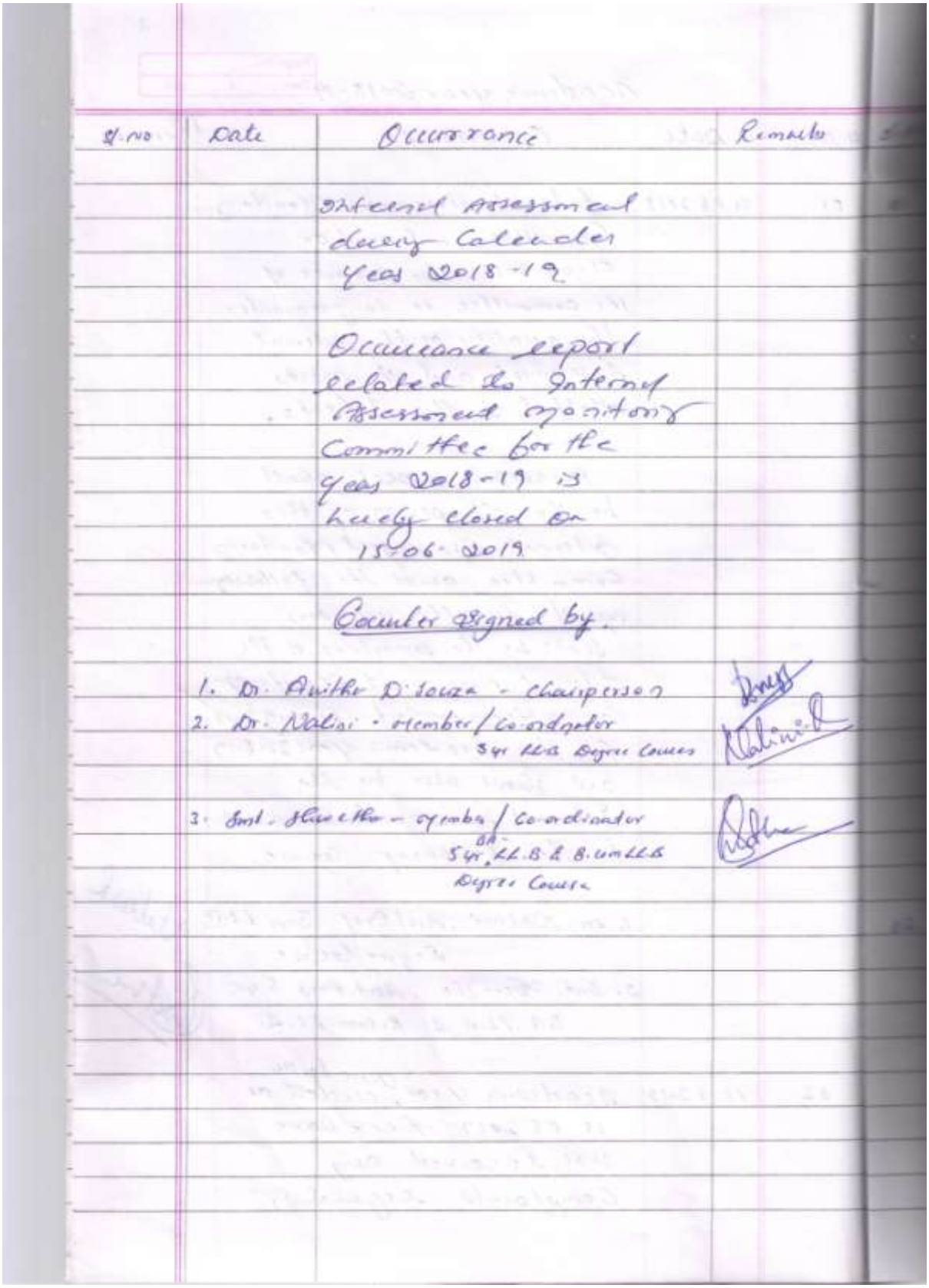
Affiliated to Karnataka State Law University and Approved by Bar Council of India
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E-mail : bmscl@yahoo.in Website : www.bmscl.ac.in

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Academic year 2018-19

Sl. No	Date	Occurrence	Remarks
01	01-08-2018	Internal Assessment Monitoring Committee is formed on 01-08-2018. The purpose of the committee is to guarantee the quality of the Internal Assessment and the marks allotted to the students. Principal, BMSCL shall be the chairperson of this Internal Assessment Monitoring Committee and the following senior faculty members shall be the members of the Internal Assessment Monitoring Committee w.e.f. 01 Aug 2018 for the academic year 2018-19 and shall also be the Internal Assessment Co-ordinators for the following course, 1. Dr. Nalini, Asst Prof 3yr LL.B Degree Course 2. Smt. Shwetha, Asst Prof 5yr BA.LL.B & B.Com LL.B	Nalini
02	15-6-2019	Academic year, came to an ended on 15.06.2019. There have not received any Complaints regarding	

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Sl.No	Date	Occurrence	Remarks
		Internal Assessment diary Calender Year 2018-19	
		Occurrence report related to Internal Assessment monitoring Committee for the year 2018-19 is hereby closed on 15.06.2019	
		Counter signed by.	
		1. Dr. Anitha D'souza - Chairperson	
		2. Dr. Nalini - Member / Co-ordinator 3yr LLB Degree Courses	
		3. Smt. Shwetha - Member / Co-ordinator 5yr, LL.B & B.com LL.B Degree Courses	

Academic year 2019-20

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Date : / 201

Sl.No	Date	Occurrence	Remarks
01.	01.08.2019	The following faculty members are appointed as the members of the Internal Assessment Monitoring Committee with effect from 01 August 2019 for the Academic Year 2019-20 and shall also be the Internal Assessment Coordinators for the following Courses:	
		1. Dr Satish . Asst Prof 3yr LLB Degree Course	
		2. Smt Rekha . Asst. Prof 5yr B.A LLB Degree Course	
		3. Dr. Shreekara . Asst. Prof 5yr B.Com. LL.B Degree Course	
02	21.04.20	Academic year ends on 21.04.2020. No Complaints have been received regarding Internal Assessment during the Calender year 2019-20	
		Overwall report on Internal Assessment monitoring committee for the year 2019-20 is Cleared in Council on 15.06.2020	

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Ref.: BMSCL / 090A 2020-2021 Date: 02/09/2020

Internal Assessment Monitoring Committee

Internal Assessment Monitoring Committee Comprising of the following faculty members is constituted for Academic year 2020-21.

1. Dr Sathish K.S., Assistant Professor: LL.B.- 3 Year Degree Course
2. Ms Malvika Singh, Assistant Professor: B.A. LL.B- 5 Years
3. Dr. Shreekara. K, Assistant Professor: B.Com. LL. B- 5 Years

Date: 02/09/2020

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E-mail : bmscl@yahoo.in Website : www.bmscl.ac.in

Ref.: BMSCL / / 20 -20 Date:.....

INTERNAL ASSESSMENT MONITORING COMMTTEE

ACADEMIC YEAR 2019-20

This is to inform that the following faculty members are appointed as the members of the Internal Assessment Monitoring Committee with effect from 01 August, 2019 for the Academic Year 2019-2020 and shall also be the Internal Assessment Coordinator/s for the following course/s.

1. Dr. Sathish, Assistant Professor: 3 Year LL.B. Degree Course
2. Smt. Roshni Sharma, Assistant Professor: 5 Year B.A. LL.B. Degree Course
3. Dr. Shreekara, Assistant Professor: 5 Year B. Com. LL.B. Degree Course

Date: 1 August 2019

Principal

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09

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Ref.: BMSCL / / 20 -20 Date:.....

INTERNAL ASSESSMENT MONITORING COMMTTEE

ACADEMIC YEAR 2018-19

This is to inform that the following faculty members are appointed as the members of the Internal Assessment Monitoring Committee with effect from 01 August, 2018 for the Academic Year 2018-2019 and shall also be the Internal Assessment Coordinator/s for the following course/s.

1. Dr. Nalini, Assistant Professor: 3 Year LL.B. Degree Course
2. Smt. Shwetha, Assistant Professor: 5 Year B.A., LL.B. & B. Com. LL.B. Degree Course

Date: 01 August 2018

Principal
B.M.S. College of Law
V V Puram
Bengaluru

01

BMS COLLEGE OF LAW

Bull Temple Road, Basavanagudi-560019

INTERNAL ASSESSMENT MONITORING COMMITTEE

OBJECTIVE: The Academic Committee of the BMS College of Law have constituted the Internal Assessment Monitoring Committee. The Internal Assessment Monitoring Committee is objective to guarantee the quality of the internal assessment and the marks allotted to the students. For this purpose, the college administration allots certain tasks and powers to the Examination Committee.

STRUCTURE: The Internal Assessment Monitoring Committee shall have the following members:

1. Chairperson : Shall be the Principal
2. Exam Co-ordinator/s : In-charge Faculty coordinator/s appointed from time to time by the head of the Institute
3. Faculty members : Such number of faculties appointed as members to the Internal Assessment Monitoring Committee by the head of the Institute

FUNCTIONS: For the purpose of achieving the objectives of the Internal Assessment Monitoring Committee, the committee is empowered with the following duties and functions.

1. To improve and control the quality of internal examinations to be conducted at the institute level.
2. To safeguard the quality of the internal examination procedures.
3. Setting and moderation of the question papers as per the guidelines of the KSLU.
4. To make allotment of examiners for conducting Internal Exams.
5. To establish the procedures and instructions for assessing and determining the results of examinations.
6. To determine whether a student meets the requirements with regard to knowledge, insight and skills, which are laid down in the program and examination regulations, for obtaining internal marks.
7. To take measures against any misconduct or fraud.
8. To display the statement of internal marks on student notice board.
9. To scrutinize all the checked papers and submission of internal marks to university.
10. Preparation and submission of annual exam report to Principal office.

DECISIONS: The Internal Assessment Monitoring Committee is empowered with the following decision making powers to achieve its objectives.

1. Approving and finalizing the dates of internal examinations.
2. Approval of examination and question paper pattern.
3. Allotment of invigilators.
4. Creating guidelines for examiners and students.
5. Imposing penalties for fraud and malpractices.
6. Eligibility of students for appearing university examination.
7. Proper maintenance of examination record.
8. Inventory control of the various items required (like main answer sheet and supplements) for the academic session.
9. Submission of exam records to university in scheduled time.
10. Grievances of students related to examination.

WORKING:

1. Setting of time table, invigilation duties and question papers and moderation
2. Proof-reading of question paper and Printing
3. Security and delivery at examination hall
4. Special requirements, if any
5. Scrutinization of checked answer sheet and display of statement of marks
6. Submission of internal marks to the university before final examination
7. Preparation of tentative exam schedule as per the academic calendar of BMSCL & KSLU.
8. Display of tentative exam schedule on notice boards for students and faculty.
9. Setting of question papers by examiners in the examination section and maintaining confidentiality of it.
10. All the concerned teachers are required to collect the answer sheets from exam section and evaluate and submit within time as per notification
11. Evaluated answer sheets are supposed to be shown by teachers to concerned students for their information and any grievances with respect to evaluation before submission to exam section.
12. Solving grievances, if any, with respect to examination work.
13. Allotment of Examiners for Practical Exams.
14. All such necessary functions that may deem fit for the purpose of the Internal Assessment Monitoring Committee.

Principal